

March 2018

You are summoned to a meeting of Kimberley and Carleton Forehoe Parish Council which will be held at Kimberley Church on Friday 9<sup>th</sup> March 2018 at 7pm, for the purpose of transacting the following business:-

*C E Moore*

Catherine Moore  
Parish Clerk  
5<sup>th</sup> March 2018

## A G E N D A

1. **Public Forum** Prior to the start of the meeting, members of the public are welcome to raise any issues or comments.
2. **To receive and approve apologies for absence.**
3. **To receive declarations of interest and applications for dispensations.**
4. **To approve the minutes of the meeting held Friday 24<sup>th</sup> November 2017**
5. **To approve the minutes of the meeting held Friday 19<sup>th</sup> January 2018**
6. **To hear incoming correspondence since last meeting and determine responses where appropriate.**
7. **Finance:-**
  - 7.1 To note 2017/18 financial transactions to date (see attached).
  - 7.2 To appoint Internal Auditor for 2017/18 accounts
  - 7.2 To approve cheque payments:

a)	C Moore – Salary January – March 2018 (SO)	£200.00
b)	ICO Registration – DD	£35.00
c)	Zurich Insurance – chq 100295	£167.44
d)	Fenland Lease – chq 100296	£5.00
e)	HMRC – PAYE January – March 2018 – chq 100296	£50.00
		<b>£457.44</b>

8. **Planning:-**
  - 8.1 To consider planning applications:

	None
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9. **Ongoing Matters**
  - a. Community Emergency Plan – Update
  - a. Posts on Kimberley Green
  - b. Deer Signs
  - c. General Data Protection Regulation: Appointment of Data Protection Officer
10. **New Matters**
  - a. Greater Norwich Local Plan: Consultation Response
  - b.
11. **Next Meeting: Friday 18<sup>th</sup> May 2018 Carleton Forehoe Church (preceded by the Annual Parish Meeting at 7pm)**