

May 2017

You are summoned to a meeting of Kimberley and Carleton Forehoe Parish Council which will be held at Kimberley Church on Friday 19th May 2017 at 7pm, for the purpose of transacting the following business:-



Catherine Moore
Parish Clerk
15th May 2017

A G E N D A

1. **Public Forum** Prior to the start of the meeting, members of the public are welcome to raise any issues or comments.
2. **Election of Chairman**
3. **Election of Vice Chairman**
4. **To receive and approve apologies for absence.**
5. **To receive declarations of interest and applications for dispensations.**
6. **To approve the minutes of the meeting held Friday 3rd March 2017**
7. **To hear incoming correspondence since last meeting and determine responses where appropriate.**
8. **Finance:-**
 - 8.1 To note 2017/18 financial transactions to date (see attached).
 - 8.2 To approve cheque payments:

a)	C Moore – Expenses (ink & stamps)	£28.77
b)	Poringland PC – Practitioners Conference	£16.97
c)	A Barnes – Internal Audit	£40.00
d)	C Moore – Salary April – July 2017 (SO)	£200.00
e)	HMRC – PAYE April - July	£50.00
f)	Poringland PC – Printing Annual Report	£2.88
g)	Norfolk ALC	84.77
h)	Kimberley PCC	£175.00
i)	Carleton Forehoe PCC	£175.00
		<u>£773.39</u>
 - 8.3 To approve Financial Risk Assessment
 - 8.4 To receive Internal Audit Report
 - 8.5 To approve Annual Governance Statement
 - 8.6 To approve Statement of Accounts
9. **Planning:-**
 - 9.1 To consider planning applications:

None

 - 7.2 To hear planning decisions.
10. **Ongoing Matters**
 - a. Community Emergency Plan – Update
 - b. Village Gateway Scheme – Funding 25% of Scheme
 - c. Community Governance Review – Response to Consultation
11. **New Matters**
 - a. Action Plan 2017/18
12. **Next Meeting: Friday 8th September 2017 Kimberley Church at 7pm**