

# KIMBERLEY AND CARLETON FOREHOE PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH  
Tel: 01493 749918; Email: [kimberleyandcarletonforehoe@gmail.com](mailto:kimberleyandcarletonforehoe@gmail.com)  
Chairman: Mr Colin House

## To Members of the Council,

You are hereby summoned to attend an electronic meeting<sup>1</sup> of Kimberley and Carleton Forehoe Parish Council on **Wednesday 22<sup>nd</sup> April 2020, 7.30pm** for the purpose of transacting the following business:

*C.E. Moore*

Catherine Moore  
Parish Clerk  
17<sup>th</sup> April 2020

## A G E N D A

1. To receive and approve apologies for absence
2. To receive declarations of interest and applications for dispensations
3. To approve the minutes of the meeting held Friday 22<sup>nd</sup> November 2019

### 4. Finance:-

4.1	To approve cheque payments:	
a)	C Moore – Salary Apr - June 2020 (SO & top up cheque)	£228.80
b)	HMRC – PAYE Apr - June 2020	£57.20
c)	Norfolk Association of Local Councils	£87.03
d)	Pauline James – Internal Audit	£45.00
e)	Kimberley PCC – Grass Cutting	£175.00
f)	Carleton Forehoe PCC – Grass Cutting	£175.00
	<b>TOTAL</b>	<b>£768.03</b>

- 4.2 To receive Internal Audit Report
- 4.3 Approve Annual Governance Annual Return 2019/20
- 4.4 Declaration of Exemption from Audit

### 5. Planning:-

- 5.1 To consider planning applications:  
None.
- 5.2 Applications considered between meetings:  
See report.
- 5.3 Planning Decisions  
See report.

### 6. Next Scheduled Meeting: Friday 4<sup>th</sup> September 2020 Kimberley Church at 7pm

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<sup>1</sup> Members of the public wishing to observe the meeting can access it by downloading the Zoom app and joining the meeting using the following credentials:

Meeting ID: 201 514 0757  
Password: 365665

The meeting will be accessible from 7.20pm. Please note that there will be no public or district/county councillor participation at this meeting.

Parish Clerk: Mrs Catherine Moore BSc FSLCC, Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH  
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