

KIMBERLEY AND CARLETON FOREHOE PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

Tel: 01493 253041; Email: kimberleyandcarletonforehoe@gmail.com

Chairman: Mr Colin House

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Kimberley and Carleton Forehoe Parish Council on Zoom¹ on **Friday 27th November 2020, 7pm** for the purpose of transacting the following business:

C.E. Moore

Catherine Moore, Parish Clerk
23rd November 2020

AGENDA

1. **Public Forum**
 - a. Public Comments
 - b. District Councillor
 - c. County Councillor
2. **To receive and approve apologies for absence**
3. **To receive declarations of interest and applications for dispensations**
4. **To approve the minutes of the meeting held Friday 4th September 2020**
5. **Matters arising from the minutes (for information only)**
 - a. Update on move to Unity Trust Bank
6. **Co-option of Parish Councillor**
7. **To hear incoming correspondence since last meeting and determine responses where appropriate.**
 - a. Consultation on division boundaries at Norfolk County Council
 - b. Norfolk County Council Budget Consultation
 - c. South Norfolk Council consultation on extending Public Space Protection Orders
 - d. Kimberley Footpath 1: Email from John Seville, Wicklewood Parish Council
 - e. Representative on Norfolk Association of Local Councils
 - f. General Correspondence
8. **Finance:-**
 - a. To note 2020/21 financial transactions to date (see attached).
 - b. To approve cheque payments:

i. C Moore	Salary Oct – Dec 2020	£235.00
ii. HMRC	PAYE Oct – Dec 2020	£58.80
iii. Information Commissioner	Annual Registration Fee	£35.00
iv. C Moore	Expenses (Zoom)	£5.00
v. Carleton Forehoe PCC	Grass Cutting (Replacement)	£175.00
9. **Planning:-**
 - a. To consider planning applications:
 - i.
 - b. Planning Decisions
 - i. 2020/1532 Agricultural Building at Warren Hill: Conversion of agricultural building to residential (following Prior Notification application 2020/0773) **APPROVED**
 - ii. 2020/1647 Church of St Peter, Kimberley: Sycamore tree – pollard to 6M in height from ground level. **NO OBJECTIONS**

¹ Members of the public wishing to observe the meeting can access it by downloading the Zoom app and joining the meeting from 6.50pm using the following credentials:

Meeting ID: 201 514 0757

Password: 365665

10. Other Matters

- a. Defibrillator in Kimberley Phone Box – update from Community Heartbeat Trust and consider placing order
- b. Budget and Precept Setting 2021/22 and General Reserve Policy
- c. Appointment of Internal Auditor – S Blythe
- d. Request from Clerk for contribution towards Practitioners Conference 2021 - £15
- e. Neighbourhood Planning
- f. Public Rights of Way
- g. Western Link – Update (J Fraser)
- h. Meeting Dates 2021

11. Next Meeting: (TBC) Friday 28th February 2021 at 7pm, at Kimberley Church or on Zoom, depending on government guidance in place.