

May 2018

You are summoned to a meeting of Kimberley and Carleton Forehoe Parish Council which will be held at Kimberley Church on Friday 11<sup>th</sup> May 2018 at 7pm, for the purpose of transacting the following business:-

*C E Moore*

Catherine Moore  
Parish Clerk  
4<sup>th</sup> May 2018

## A G E N D A

1. **Public Forum** Prior to the start of the meeting, members of the public are welcome to raise any issues or comments.
2. **Election of Chairman**
3. **Election of Vice Chairman**
4. **To receive and approve apologies for absence.**
5. **To receive declarations of interest and applications for dispensations.**
6. **To approve the minutes of the meeting held Friday 9<sup>th</sup> March 2018**
7. **To hear incoming correspondence since last meeting and determine responses where appropriate.**

8. **Finance:-**

- 8.1 To note 2018/19 financial transactions to date (see attached).
- 8.2 To approve cheque payments:

a)	C Moore – Expenses (ink; paper; website fee)	£111.34
b)	C Moore – Salary July 2018 (SO)	£200.00
c)	HMRC – PAYE July 2018	£50.00
d)	Norfolk ALC - Subscription	£84.90
e)	Mrs A Barnes	£40.00
f)	Kimberley Grass Cutting	£175.00
g)	Carleton Forehoe Grass Cutting	£175.00
		<b>£836.24</b>

- 8.4 Internal Audit Report
- 8.5 Approve Annual Governance Statement
- 8.6 Approve Annual Accounting Statement
- 8.7 Declaration of Exemption from External Audit

9. **Planning:-**

- 9.1 To consider planning applications:

	None
--	------

- 9.2 Planning Decisions

10. **General Data Protection Regulation**

- a. Data Protection Policy
- b. Data Protection Risk Assessment
- c. General Privacy Policy
- d. Information Audit

11. **Ongoing Matters**

- a. Community Emergency Plan

12. **Next Meeting: (TBC) Friday 31<sup>st</sup> August 2018 Kimberley Church at 7pm**