

# KIMBERLEY AND CARLETON FOREHOE PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

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Chairman: Mr Colin House

Parish Clerk: Mrs Catherine Moore

## To Members of the Council,

You are hereby summoned to attend a meeting of Kimberley and Carleton Forehoe Parish Council on Zoom<sup>1</sup> on **Friday 4<sup>th</sup> September 2020, 7pm** for the purpose of transacting the following business:

*C E Moore*



Catherine Moore, Parish Clerk

28<sup>th</sup> August 2020

## AGENDA

1. **Public Forum**
  - a. Public Comments
  - b. District Councillor
  - c. County Councillor
2. **To receive and approve apologies for absence**
3. **To receive declarations of interest and applications for dispensations**
4. **To approve the minutes of the meeting held Wednesday 22<sup>nd</sup> April 2020**
5. **Matters arising from the minutes (for information only)**
  - a. None
6. **To hear incoming correspondence since last meeting and determine responses where appropriate.**
  - a. Parish Partnership Fund 2021/22
  - b. Anonymous letter re: 9 Station Road – to note only
7. **Finance:-**
  - a. To note 2020/21 financial transactions to date (see attached).
  - b. To approve cheque payments:

i. C Moore	Salary July – Sept 2020 incl. pay award	£241.40
ii. HMRC	PAYE July – Sept 2020	£60.20
iii. C Moore	Stamps & Zoom	£22.00
iv.		
  - c. Review of Internal Controls and Risk Assessments
  - d. Consider moving banking arrangements to Unity Trust Bank
8. **Planning:-**
  - a. To consider planning applications:
    - i. 2020/1387 St Marys Court, Barnham Broom Road, Carleton Forehoe: Erection of single storey building. To include amenities, open plan office and meeting rooms.
    - ii. 2020/1532 Agricultural building at Warren Hill, Kimberley: Conversion of agricultural building to residential (following Prior Notification application 2020/0773).
  - b. Planning Decisions
    - i. 2020/0600 Land north west of Norwich Road, Kimberley: Proposed over 55's self build dwelling (resubmission of 2019/2486) **REFUSED**

<sup>1</sup> Members of the public wishing to observe the meeting can access it by downloading the Zoom app and joining the meeting using the following credentials:

Meeting ID: 201 514 0757 Password: 365665

The meeting will be accessible from 6.50pm

- ii. 2020/0773 Agricultural barn at Warren Hill, Kimberley: Notification of prior approval for a proposed change of use and associated building works of an agricultural building to a dwelling house. **APPROVED**

**9. Review of Council Policies**

- a. Complaints Policy
- b. Equal Opportunities Policy
- c. Filming at Meetings Policy
- d. Financial Regulations
- e. Health and Safety Policy
- f. Standing Orders
- g. Training Policy

**10. Ongoing Matters**

- a. Defibrillator in Kimberley Phone Box – update on pricing and funding
- b. Public Rights of Way – update (J Smiley)
- c. Norwich Western Link – update on Working Group (J Fraser)

**11. New Matters**

- a. Neighbourhood Planning
- b. Kimberley Green Road way – correspondence from D Cole
- c. CPRE Planning Alliance (J Fraser)

**12. Next Meeting: Friday 27<sup>th</sup> November 2020 at 7pm, at Kimberley Church or on Zoom, depending on government guidance in place.**