

Kimberley and Carleton Forehoe Parish Council

MINUTES OF A PARISH COUNCIL MEETING HELD AT KIMBERLEY CHURCH ON WEDNESDAY 22ND APRIL 2020 AT 7.30PM

The following members were present:- Colin House (Chairman), Joy Smiley, Jane Fraser and Diana Hambro. The Clerk was also present.

Public Comments:

None.

Action

1. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Val Evans due to poor broadband connection. It was **agreed** to authorise her absence from the Council, proposed by Colin House, seconded by Jane Fraser, all in favour.

2. DECLARATION OF INTERESTS AND DISPENSATIONS

There were no declarations of interest.

3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 22nd November 2019 were **agreed** as a correct record and would be signed by the Chairman at the next physical meeting.

4. FINANCE

- 4.1 It was noted that the bank balance at 31st March 2020 was £2,710.97. The cheque payments were **approved** as presented:

a)	C Moore	Salary April – June 2020	£228.80
b)	HMRC	PAYE April – June 2020	£57.20
c)	Norfolk ALC	Subscription	£87.03
d)	Pauline James	Internal Audit	£45.00
e)	Kimberley PCC	Grass Cutting	£175.00
f)	Carleton Forehoe PCC	Grass Cutting	£175.00
TOTAL			£768.03

4.2 Internal Audit Report

The internal audit report was presented, and it was noted that a suggestion had been made that the bank balance should be reported within the minutes, and that the bank reconciliation and statement should be signed by a councillor to confirm that they matched.

4.3 Annual Governance Annual Return

The Governance Statement and Accounting Statement were **agreed**, proposed by Colin House, seconded by Jane Fraser, all in favour.

4.4 Certificate of Exemption

It was **agreed** that the Council wished to declare itself exempt from external audit, proposed by Colin House, seconded by Jane Fraser, all in favour.

5. PLANNING

5.1 New Applications

None.

5.2 Applications Considered Between Meetings

2019/2213 7 Low Road, Carleton Forehoe: Removal of single storey lean to building and replace with two storey extension. Internal alterations to ground floor. **NO OBJECTIONS**

2019/2486 Land North West Of Norwich Road Kimberley: Erection of self-build dwelling. **NO OBJECTIONS**

2020/0081 Meadow Cottage, Station Road, Kimberley: Erection of single storey porch to rear. **SUPPORT**

2020/0224 7 Low Road Carleton Forehoe: Variation of condition 2 of 2019/2213 – to amend layout and re-position of fenestration. **NO OBJECTIONS**

2020/0233 Former Gravel Pit, Wymondham Road, Kimberley: Extension of existing storage for a further 120 caravans and motorhomes to that approved under 2017/2773, erection of 2.4M galvanised fence and creation of a 2M earth bund. **SUPPORT**

2020/0600 Land North West Of Norwich Road Kimberley: Proposed over 55's, self-build dwelling (resubmission of 2019/2486) **SUPPORT**

5.3 Planning Decisions

2019/2007 7 The Green, Kimberley: Detached Cart Lodge. **APPROVED**

2019/2213 7 Low Road, Carleton Forehoe: Removal of single storey lean to building and replace with two storey extension. Internal alterations to ground floor. **APPROVED**

2019/2486 Land North West Of Norwich Road Kimberley: Erection of self-build dwelling. **REFUSED**

2020/0081 Meadow Cottage, Station Road, Kimberley: Erection of single storey porch to rear. **APPROVED**

2020/0224 7 Low Road Carleton Forehoe: Variation of condition 2 of 2019/2213 – to amend layout and re-position of fenestration. **APPROVED**

6. DATE AND TIME OF NEXT MEETING

Friday 6th September 2020.

The meeting closed at 7.42pm.

Signed

Dated