

Kimberley and Carleton Forehoe Parish Council

MINUTES OF A PARISH COUNCIL MEETING HELD AT KIMBERLEY CHURCH ON FRIDAY 22nd NOVEMBER 2019 AT 7PM

The following members were present:- Colin House (Chairman), Joy Smiley, Jane Fraser, Val Evans and Diana Hambro. The Clerk, County Councillor Margaret Dewsbury, District Councillor Richard Elliott and two members of the public were also present.

Public Comments:

A member of the public expressed her disappointment that the Parish Council had objected to her planning application on the basis of rumour and hearsay, and without making a site visit or speaking with the applicant. She went on to describe how the points raised in the Council's objection were not based on fact. In response the Chairman noted that it was the duty of the Parish Council to represent the views of the community, including the near neighbours of planning applicants, and that the points raised were suggested to be clarified / amended / conditions imposed preventing future applications. The Council did not currently have a policy to visit any planning site but would be giving this consideration. The speaker became heated in her language and was advised to leave the meeting. Following an outburst directed at Cllr Joy Smiley, the speaker left the meeting.

A member of the public asked whether the works to raise the canopy of the trees on Kimberley Green was scheduled yet? The Clerk was asked to chase this up.

A member of the public made an enquiry about the artificial lighting on the railway track, including whether this required planning permission. It was not known whether planning permission was required, and this would be monitored as to whether the lights were temporary or permanent.

District Councillor

Richard Elliott reported that he had a small fund available for projects in the parish, and would be pleased to contribute £200 towards the defibrillator. The funding was available until the end of December.

County Councillor

Margaret Dewsbury reported that Norse had taken over the contract for highways repairs, including potholes and gritting. Margaret noted that grant funding was available for the 75th anniversary VE Day commemorations, with up to £500 for a community event.

Action

1. **APOLOGIES FOR ABSENCE**
There were no apologies for absence.
2. **DECLARATION OF INTERESTS AND DISPENSATIONS**
There were no declarations of interest.
3. **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING**
The minutes of the meeting held on 6th September 2019 were **agreed** as a correct record and signed by the Chairman.
4. **MATTERS ARISING**
 - a) Oak Tree with Honey Fungus
The Clerk noted that this had been reported to Norfolk County Council who owned the tree and the land, however they had not really engaged in the conversation about it. As it had been reported and document, any liability would now sit with Norfolk County Council.

5. CORRESPONDENCE

The correspondence was noted. Margaret Dewsbury noted that the consultation on the Fire Service Plan was open for comments.

6. FINANCE

6.1 The 2019/20 financial transactions to date were **noted**.

6.2 The cheque payments were **approved** as presented:

a)	C Moore	Salary October – December 2019	£228.80
b)	HMRC	PAYE October – December 2019	£57.20
c)	Information Commissioner	Annual Registration	£35.00
d)	Barnham Broom PC	Councillor Training	£35.70
TOTAL			£356.70

6.3 The budget was presented by the Clerk. It was **agreed** to add £300 budget for the defibrillator project, bringing the precept for 2020/21 to £2,300. The tax base was not yet known so the Band D equivalent and percentage increase could not be calculated.

7. PLANNING

7.1 Applications for consideration

2019/2213 7 Low Road, Carleton Forehoe: Removal of single storey lean to building and replace with two storey extension. Internal alterations to ground floor.

The planning application had been viewed, and while it was larger than the existing it was at the back of the property and there were no near neighbours. It was **agreed** that Jane and Val would view the site and send a response to the Clerk for submission. In principle, there were no objections to the application.

JF / VE

7.2 Planning Decisions

None.

7.3 Future Planning Applications

It was suggested that future applications could be viewed (including a site visit if required) by members of the council from the other hamlet to the application, especially if it was contentious or likely to be objected to. It was noted that applicants should be encouraged to approach the Parish Council to discuss their application. It was felt that site visits, including speaking with the applicant and near neighbours, would be beneficial.

8. ONGOING MATTERS

a) Speed Monitoring Tubes

The Clerk reported that the speed tubes had been deployed in Kimberley earlier in the year and the results had been sent that day. The cheque for the Parish Partnership scheme would now not be banked. The Clerk was asked to circulate the data from the speed monitoring tubes.

Clerk

b) Defibrillator in Kimberley

Colin House reported that the British Heart Foundation supplied defibrillators, and the Clerk had a contact for another organisation that did a similar scheme. The Council would need to buy the cabinet (approx. £600) and pay for installation.

- c) Public Rights of Way
Joy Smiley reported that this was still in progress. She also reported that the footpath to Wicklewood along the railway line was now completely impassable. The Clerk was asked to report this to Norfolk County Council.
- d) Norwich Western Link
Colin House reported that a meeting had taken place with George Freeman, however things were on hold due to the General Election. A number of actions were allocated to Norfolk County Council who had agreed to place counters on the routes through Kimberley and Carleton Forehoe. The junction plans for Berrys Lane were not available due to purdah but would be released after the election. A meeting would be taking place on 20th December regarding Berrys Lane. It had become apparent that the scope of the meeting would be significantly expanding so it would be passed back to the constituency office to be progressed at a more strategic level.
Val Evans had attended the local liaison group, who were looking at traffic modelling however there was no data for south of the A47. Environmental scoping was also required, with the alignment of the Wood Lane / Berrys Lane junction likely to become complicated.

JS
Clerk

9. New Matters

- a) Practitioners Conference
The Clerk made a request for £50 towards training, noting that the £299 cost was being funded by £50 each from both of her parish councils, £100 from training bursary, £30 from a training voucher and £69 of her own funds. It was **agreed** to contribute the £50 as requested.
- b) 2020 Meeting Dates
The 2020 meeting dates were **agreed** as drafted.

10. DATE AND TIME OF NEXT MEETING

Friday 20th February 2020 at Kimberley Church.

The meeting closed at 8.05pm.

Signed

Dated