

# KIMBERLEY AND CARLETON FOREHOE PARISH COUNCIL

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk NR29 5HH

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Chairman: Mr Colin House

Parish Clerk: Mrs Catherine Moore

## To Members of the Council,

You are hereby summoned to attend a meeting of Kimberley and Carleton Forehoe Parish Council on Zoom<sup>1</sup> on **Thursday 6<sup>th</sup> May 2021, 6.30pm** for the purpose of transacting the following business:

*C.E. Moore*

Catherine Moore, Parish Clerk  
29<sup>th</sup> April 2021

## AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Public Forum**
  - a. Public Comments
  - b. District Councillor
  - c. County Councillor
4. **To receive and approve apologies for absence**
5. **To receive declarations of interest and applications for dispensations**
6. **To approve the minutes of the meeting held Friday 26<sup>th</sup> February 2021**
7. **Matters arising from the minutes (for information only)**
  - a. None
8. **To hear incoming correspondence since last meeting and determine responses where appropriate.**
  - a. Verge cutting regime, letter from resident
  - b. Armed Forces Covenant
  - c. Email from Garvestone Parish Council regarding B1135 road condition
  - d. General Correspondence
9. **Finance:-**
  - a. Financial Update 2021/22
  - b. Review of Internal Controls
  - c. Receive Internal Audit Report and Action Plan
  - d. Approve Annual Governance Annual Return
  - e. To approve cheque payments:

i. C Moore	Salary Jan – Mar 2021 & Expenses	£271.29
ii. HMRC	PAYE Jan – Mar 2021	£58.60
iii. Norfolk ALC	Subscription	£87.03
iv. Carleton Forehoe Fen	Fen Lease	£5.00
v. Sonya Blythe	Internal Audit	£40.00
10. **Planning:-**
  - a. To consider planning applications:
    - i. None
  - b. Applications considered between meetings
    - i. 2021/0469 & 0470 Former Gravel Pit Wymondham Road Kimberley: Change if use of agricultural pasteurisation tunnels for the preparation of mushroom compost to class E(g) and B8 use. **NO OBJECTIONS**

<sup>1</sup> Members of the public wishing to observe the meeting can access it by downloading the Zoom app and joining the meeting from 6.55pm using the following credentials:

Meeting ID: 815 6950 9954

Password: 365665

c. Planning Decisions

- i. 2021/0707 7 Low Road, Carleton Forehoe: Non material amendment to 2020/0224 –  
Addition of 2 x air source heat pumps on side of building.

**APPROVED**

**11. Other Matters**

- a. Public Rights of Way  
b. Western Link – Update (J Fraser)  
c. Review Privacy Statement  
d. To agree methods of working until the Council is able to meet; and safe meeting methods for physical meetings

**12. Next Meeting: Friday 3<sup>rd</sup> September 2021\* at 7pm, at Kimberley Church or on Zoom, depending on government guidance in place.**