

Kimberley and Carleton Forehoe Parish Council

MINUTES OF A PARISH COUNCIL MEETING HELD AT ST PETER'S CHURCH, KIMBERLEY ON FRIDAY 4TH MARCH 2016 AT 7PM

The following members were present:- Colin House, Jane Fraser, Diana Hambro and Val Evans. The Clerk, County Councillor Margaret Dewsbury and one member of the public were also present.

Public Comments:

None.

Action

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Joy Smiley.

2. DECLARATION OF INTERESTS AND DISPENSATIONS

There were no declarations of interests.

3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 20th November 2015 were **agreed** as a correct record and signed, proposed by Dinah Hambro, seconded by Jane Fraser, all in favour.

4. CORRESPONDENCE

The Council received the correspondence which was **noted**. The Clerk highlighted that paper plans would no longer be sent to Parish Councils, which would make it difficult to view plans. It was **agreed** to trial downloading plans onto the laptop to look at in meetings. It was noted that district councillors were being encouraged to offer funding to parishes to assist with purchasing a projector.

5. FINANCE

5.1 The 2015/16 financial transactions to date were **noted**.

5.2 The cheque payments were **approved** as presented, proposed by Jane Fraser, seconded by Colin House, all in favour:

a)	HMRC	Clerk PAYE	£50.00
b)	C Moore	Laptop / Printer / Stamps	£438.61
c)	Information Commissioner	Annual Registration	£35.00
d)	Came & Company	Insurance	£164.25
e)	Carleton Forehoe Fen	Lease	£5.00
TOTAL			£692.86

6. PLANNING

6.1 Applications for consideration

None.

6.2 Planning decisions

None.

7. ONGOING MATTERS

a) Community Emergency Plan

The Clerk reported that no volunteers had come forward as the second emergency co-ordinator following the article in the Group News. It was **agreed** that councillors would look to recruit a second co-ordinator then this would be discussed at the May meeting.

**All
Clerk**

8. NEW MATTERS

a) Appointment of Internal Auditor for 2015/16

It was **agreed** to appoint Anne Barnes as the internal auditor for 2015/16, proposed by Dinah Hambro, seconded by Jane Fraser, all in favour.

Clerk

9. DATE AND TIME OF NEXT MEETING

Friday 13th May 2016 at Carleton Forehoe Church, preceded by the Annual Parish Meeting at 7pm.

The meeting closed at 7.45pm.

Signed

Dated