

# Kimberley and Carleton Forehoe Parish Council

## MINUTES OF A PARISH COUNCIL MEETING HELD AT ST PETER'S CHURCH, KIMBERLEY ON FRIDAY 9<sup>th</sup> MARCH 2018 AT 7PM

The following members were present:- Colin House (Chairman), Joy Smiley, Jane Fraser, Diana Hambro and Val Evans. The Clerk was also present and County Councillor Margaret Dewsbury were also in attendance.

### Public Comments:

Margaret Dewsbury reported that WISP was being rolled out across the areas of South Norfolk where the BT scheme would not reach. It was **agreed** to invite Michael Edney to the next meeting to highlight this further. Information on B4RN was also circulated. Margaret also highlighted the Greater Norwich Local Plan consultation, noting the possibility of a new village either at Honingham or at Stanfield.

### Action

#### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from District Councillor Michael Edney.

#### 2. DECLARATION OF INTERESTS AND DISPENSATIONS

There were no declarations of interest.

#### 3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS

The minutes of the meeting held on 24<sup>th</sup> November 2017 were **agreed** as a correct record and signed, proposed by Jane Fraser, seconded by Diana Hambro, all in favour.

The minutes of the meeting held on 19<sup>th</sup> January 2018 were **agreed** as a correct record and signed, proposed by Colin House, seconded by Val Evans, all in favour.

#### 4. CORRESPONDENCE

The correspondence was noted.

#### 5. FINANCE

5.1 The 2017/18 financial transactions to date were **noted**.

5.2 Anne Barnes was appointed as the Internal Auditor, proposed by Colin House, seconded by Jane Fraser, all in favour.

5.2 The cheque payments were **approved** as presented, proposed by Colin House, seconded by Diana Hambro, all in favour:

a)	C Moore	Salary January – March 2018	£200.00
b)	Information Commissioner	Annual Registration	£35.00
c)	Zurich Municipal	Insurance	£167.44
d)	Fenland Trust	Lease	£5.00
e)	HMRC	PAYE January – March 2018	£50.00
<b>TOTAL</b>			<b>£457.44</b>

#### 6. PLANNING

6.1 Applications for consideration

None.

**7. ONGOING MATTERS**

a) Community Emergency Plan

Joy Smiley noted that there had been very few volunteers in Carleton Forehoe, and Jane and Val **agreed** to speak with a few people about this.

**JF / VE**

b) Parking on Kimberley Village Green

It was noted that South Norfolk Council had sent a letter out to residents reminding them that parking was not permitted anywhere on the green. The Clerk was asked to chase up the issue with the posts encroaching onto the green.

**Clerk**

c) Deer Signs

It was confirmed that Margaret Dewsbury had funded a sign at either end of the woods from her Highways budget, and that these would be installed shortly.

d) General Data Protection Regulation

It was **agreed** to appoint the Clerk to the role of Data Protection Officer, proposed by Colin House, seconded by Joy Smiley, all in favour.

**8. NEW MATTERS**

a) Greater Norwich Local Plan

The Clerk outlined the consultation, and noted that Jane Fraser had sent some comments. It was **agreed** that the link to the consultation together with Jane's comments would be circulated, and that councillors would return their comments within a week so that a collated response could be put together.

**Clerk**

**9. DATE AND TIME OF NEXT MEETING**

Friday 18<sup>th</sup> May 2018 at Carleton Forehoe Church, preceded by the Annual Parish Meeting at 7pm.

The meeting closed at 7.55pm.

**Signed**

**Dated**