

May 2019

You are summoned to a meeting of Kimberley and Carleton Forehoe Parish Council which will be held at Carleton Forehoe Church on Friday 17<sup>th</sup> May 2019 on the rise of the Annual Parish Meeting, for the purpose of transacting the following business:-

*C E Moore*

Catherine Moore  
Parish Clerk  
13<sup>th</sup> May 2019

## A G E N D A

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Public Forum** Prior to the start of the meeting, members of the public are welcome to raise any issues or comments.
4. **To receive and approve apologies for absence.**
5. **To receive declarations of interest and applications for dispensations.**
6. **To approve the minutes of the meeting held Friday 15<sup>th</sup> March 2019**
7. **Matters arising from the minutes (for information only)**
  - a. Cutting back hedges along Wicklewood Road
8. **Adoption of General Power of Competence**
9. **To hear incoming correspondence since last meeting and determine responses where appropriate.**
10. **Finance:-**
  - 10.1 To note 2019/20 financial transactions to date (see attached).
  - 10.2 To approve cheque payments:

a) C Moore – Salary April – June 2019 (SO & top up cheque)	£228.80
b) HMRC – PAYE April – June 2019	£57.20
c) Fen Lease	£5.00
d) Norfolk ALC Subscription	£86.52
e) P James – Internal Audit	£43.50
f) Kimberley Grass Cutting	£175.00
g) Carleton Forehoe Grass Cutting	£175.00
<b>TOTAL</b>	<b>£459.52</b>
  - 10.3 To receive Internal Audit Report
  - 10.4 Review of Internal Controls
  - 10.5 Approve Annual Governance Annual Return 2018/19
  - 10.6 Declaration of Exemption from Audit
11. **Planning:-**
  - 11.1 To consider planning applications:  
None
  - 11.2 Planning Decisions  
None
12. **Ongoing Matters**
  - a. Signs and posts on The Green outside School Lodge
  - b. Community Emergency Plan – update
  - c. Speed Monitoring Tubes – Locations; and Speed on B1108 – data from Police
  - d. Defibrillator in Kimberley Phone Box

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- e. Local Council Award Scheme re-accreditation
- f. Public Rights of Way
- g. 2019/20 Action Plan

**13. Next Meeting: Friday 6<sup>th</sup> September 2019 Kimberley Church at 7pm**