

Kimberley and Carleton Forehoe Parish Council

MINUTES OF A PARISH COUNCIL MEETING HELD AT ST PETER'S CHURCH, KIMBERLEY ON FRIDAY 2ND DECEMBER 2016 AT 7PM

The following members were present:- Colin House (Chairing), Joy Smiley, Jane Fraser, and Val Evans. The Clerk and County Councillor Margaret Dewsbury were also present.

Public Comments:

Margaret Dewsbury reported that the County Council was budgeting for the implications of Ash Dieback on land owned by the Council. The Devolution situation was not clear, with talks ongoing regarding smaller devolved areas, or joining with Suffolk. The site allocations for the Local Plan had been submitted, and would be considered over the next 12 months. Further consultation on proposed suitable sites would take place.

It was suggested that deer warning signs should be placed at either end of Forehoe Woods, Margaret agreed to take this up with the Highways department.

The clerk was asked to request that the drainage gullies near 1 Low Road, Carleton Forehoe be cleaned.

Action

1. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Diana Hambro, proposed by Joy Smiley, seconded by Val Evans, all in favour.

2. DECLARATION OF INTERESTS AND DISPENSATIONS

Val Evans declared an interest in item 8b as a Trustee of the Carleton Forehoe Fenland Trust.

3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 9th September 2016 were **agreed** as a correct record and signed, proposed by Joy Smiley, seconded by Jane Fraser, all in favour.

4. CORRESPONDENCE

The Council received the correspondence which was **noted**.

5. FINANCE

5.1 The 2016/17 financial transactions to date were **noted**.

5.2 The cheque payments were **approved** as presented, proposed by Diana Hambro, seconded by Jane Fraser, all in favour:

a)	HMRC	Clerk PAYE January 2017	£50.00
b)	C Moore	Salary July – September	£200.00
TOTAL			£250.00

5.3 Budget and Precept Setting

The Clerk presented the draft budget. It was **agreed** to include £50.00 for the Community Emergency Plan, and to increase the precept by 1.99%, proposed by Colin House, seconded by Jane Fraser, all in favour. The Clerk was instructed to adjust the contingency figure to allow for a 1.99% increase once the tax base and shortfall grant figures were known.

Clerk

6. PLANNING

6.1 Applications for consideration
None

6.2 Planning decisions
None.

7. ONGOING MATTERS

a) Community Emergency Plan

Joy Smiley and Colin House briefed on the meeting that they had been to with South Norfolk Council. It was **agreed** that the next meeting would receive the draft questionnaire templates and agree on the next steps.

Clerk

b) 2026 Rights of Way Deadline

The Clerk reported that she had not been able to view the tithe or inclosure maps online as there were parts missing in the relevant area. It was noted that the Fen used to be next to common land, and queried whether this land still held commoners rights. The Clerk agreed to email across the details of the people at Norfolk County Council who looked after the Commons Register.

Clerk

c) Parish Partnership Scheme

The Clerk reported that village gates would cost around £1,000 per pair. It was **agreed** to apply to the Parish Partnership Fund for 5 pairs, located in Kimberley on the approaches from Norwich, Watton and Wymondham; and Carleton Forehoe on the approaches from Norwich and Wymondham, proposed by Jane Fraser, seconded by Val Evans, all in favour.

Clerk

8. NEW MATTERS

a) Practitioners Conference

It was **agreed** to contribute around £15 to the Clerk's cost of attending the Practitioners Conference in February, proposed by Jane Fraser, seconded by Colin House, all in favour.

b) Meeting Dates 2017

The meeting dates for 2017 were **agreed**.

9. DATE AND TIME OF NEXT MEETING

Friday 3rd March 2016 at Kimberley Church at 7pm.

The meeting closed at 7.50pm.

Signed

Dated