

Kimberley and Carleton Forehoe Parish Council

MINUTES OF A PARISH COUNCIL MEETING HELD AT ST PETER'S CHURCH, KIMBERLEY ON FRIDAY 31ST AUGUST 2018 AT 7PM

The following members were present:- Colin House (Chairman), Joy Smiley, Jane Fraser, Diana Hambro and Val Evans. The Clerk, County Councillor Margaret Dewsbury and two members of the public were also present.

Public Comments:

A member of the public asked whether some work could be done to the lower boughs of the trees on Kimberley Green as there were briars growing underneath, although it was acknowledged that they did cut out traffic noise. The contractors also needed to trim around the trunk, and it was asked whether the arisings could not be dumped outside the church wall. The Clerk was asked to report this to South Norfolk.

A member of the public asked whether speed monitoring strips could be requested for the B1108 so that the data could be viewed by Norfolk County Council with a view to speed reduction measures. The Clerk was asked to report this to Norfolk County Council, and was asked to request a visit by the police speed monitoring van.

Margaret Dewsbury reported that the Police and Crime Commissioner continued to press for a merger between the Police and Fire services in Norfolk, which the County Council was not supporting.

Action

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF INTERESTS AND DISPENSATIONS

There were no declarations of interest.

3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 11th May 2018 were **agreed** as a correct record and signed, proposed by Jane Fraser, seconded by Diana Hambro, all in favour.

4. CORRESPONDENCE

The correspondence was noted. It was **agreed** that the Clerk would write to the landowners with hedges along Wicklewood Road requesting that they cut their hedges back.

Clerk

5. FINANCE

5.1 The 2018/19 financial transactions to date were **noted**.

5.2 The cheque payments were **approved** as presented, proposed by Colin House, seconded by Diana Hambro, all in favour:

a)	C Moore	Expenses	£18.06
b)	C Moore	Salary July – September 2018	£200.00
c)	HMRC	PAYE July - September 2018	£50.00
TOTAL			£268.06

6. PLANNING

6.1 Applications for consideration

None.

6.2 Planning Decisions

- 2018/1090 Meadow Cottage, Station Road, Kimberley: Replacement of stable block. **APPROVED**
- 2018/1122 Old School House, Barnham Broom Road, Carleton Forehoe: Changing a courtyard to the rear of the property into an Orangery. **APPROVED**
- 2018/1150 Green Farmhouse, The Green, Kimberley: Proposed extension to outbuilding. **APPROVED**

7. **ONGOING MATTERS**

a) Community Emergency Plan

Jane and Joy were liaising over the names to be put into the plan, then Joy would go back to South Norfolk Council with the information.

b) Request to Extend 40mph Limit at Former Gravel Pit

It was suggested that the rubber tubing strips could be requested for the approaches to the junction if the site showed to be a problem.

c) Village Gateways

Joy noted that she had been in touch with Norfolk County Council to chase the contractors to complete these.

d) Action Plan 2018/19

The action plan for 2018/19 was **agreed**.

e) Defibrillator in Kimberley Phone Box

It was noted that a suggestion had been made that a defibrillator could be installed into the Kimberley phone box. The Clerk was asked to look into examples of this, as well as cost and funding available.

Clerk

It was **agreed** to exclude the press and public for item 7(f) as the matter related to staffing, proposed by Colin House, seconded by Joy Smiley, all in favour.

f) Clerk's Salary

A salary review request was received, and it was **agreed** to consider this as part of the budget setting process.

8. **DATE AND TIME OF NEXT MEETING**

Friday 23rd November 2018 at Kimberley Church, 7pm.

The meeting closed at 7.50pm.

Signed

Dated